

Community & Events Fundraiser

The Role

You will be delivering our mission to give everyone the chance to feel unstoppable. As a Community & Events Fundraiser you'll be right at the heart of our team's efforts to make sure no one affected by spina bifida and hydrocephalus feels alone.

Each year, we aim to raise over £1.2 million through multiple fundraising streams to support our essential services. We have exciting plans to grow our income and service reach over the next four years. Your mission will be bringing communities, local businesses and supporters together to get behind the cause. You will also be recruiting participants for some of Scotland's most well-known large-scale events run by SBH Scotland – The Strathclyde Ziplide (formerly Ziplide the Clyde), the Falkirk Wheel Abseil and the Port of Leith Abseil.

This is an exciting and creative role where you will work closely with the Community Events Manager to implement your joint fundraising strategies. As you grow your fundraising success, you'll have the chance to shape your own career path.

A driving licence and access to a car is essential for this role.

What SBH Scotland can offer you

Flexibility – We offer flexible working, including the opportunity to work from home or around caring responsibilities.

Supportive colleagues supporting you to express yourself - Staff scored SBH Scotland 8 out of 10 for being supportive in taking risks with new ideas.

We also offer: Workplace pension scheme; salary sacrifice scheme; death in service benefit; paid Carers Leave; 30 days annual leave entitlement and 4 days Public Holidays; an additional day off for your birthday and wellbeing days.

We welcome applications from disabled people and those with lived experience of disability or caring responsibilities. SBH Scotland is a Real Living Wage and Disability Confident employer.

Reporting to: Challenge Events & Community Fundraising Manager

Place of Work: Hybrid office/home-working model with base being the Dan Young Building, Dullatur G68 0LS. Occasional travel within Scotland to accommodate needs of fundraising.

Working Hours: The role is 28 hours across four or five days (can be discussed).

Normal work hours are 9.00am to 4.30pm. The role will necessitate working some hours out with normal office hours, including evenings and some weekends in line with demands of fundraising activities.

Salary: £28,525 (Pro Rata 35 HR FTE) (Role will be 28 hours per week)

Closing Date: Thursday July 2nd 2026

Interview Date: Tuesday 7th or Wednesday 8th July 2026

Key Tasks and Responsibilities

To be as unstoppable as the people we support.

- To use your talent, creativity and determination to recruit participants to take part in SBH Scotland hosted challenge events across Scotland.
- Proactively recruit individuals and teams for third party challenge events i.e. Kiltwalk.
- Proactively develop and nurture relationships with potential funders and fundraisers e.g. Businesses, community groups and individuals.
- Identify and follow up opportunities to secure non-cash or in-kind support, e.g. volunteering, pro bono support, donations of equipment/prizes.
- To deliver excellent supporter stewardship.
- To inspire and coordinate volunteers to support local fundraising efforts.

To be a team player who unifies people around our cause.

- Working with the Community Events Manager and communications team to promote fundraising initiatives.
- Identify potential fundraising stories that can inspire our community to donate or get involved with fundraising activities.
- Work closely with Direct Services colleagues to involve them in building relationships with supporters.

A commitment to continuous learning and improvement.

- A commitment to the core principles of great fundraising.
- Provide regular analysis of income and impact.
- To gather data and feedback to learn from failures and apply learning to improve processes and applications.
- Ensure that all donor and prospect records are maintained and updated accurately and promptly on Raiser's Edge and that record keeping is compliant with the charity's Data Protection Policy.

Person Specification – Community and Events Fundraiser

	Essential	Desirable
Qualifications/ Education	<ul style="list-style-type: none"> Educated to Higher Level or equivalent. 	
Experience	<ul style="list-style-type: none"> Previous experience of community fundraising in a charity environment. Proven experience of proactively identifying opportunities and cultivating supporters. Previous experience of a financially targeted environment. Knowledge and understanding of budgeting and ROI. Previous experience of delivering presentations to schools or young people. Experience of providing excellent supporter / client stewardship. 	<ul style="list-style-type: none"> Previous experience of managing and recruiting volunteers. Experience of fundraising events.
Knowledge and Skills	<ul style="list-style-type: none"> Knowledge of the fundraising market in Scotland. Multi-level Communication Skills. Working experience of Microsoft Office Suite. 	<ul style="list-style-type: none"> Knowledge of working with Raisers Edge Fundraising Database.
Personal Qualities	<ul style="list-style-type: none"> Confident, enthusiastic, and adaptable Innovative Proactive with the capacity to use own initiative and to be part of a team. 	
Circumstances	<ul style="list-style-type: none"> Able to work flexibly outside normal working hours. Access to a car for business use and hold a current clean driving license. 	