

Job Description

Job Title / Post	Children and Young People's Worker(s) (Family Support Teams - East/West)
Job Purpose	<p>The CYPW will offer direct support to Children and Young People affected by Spina Bifida and Hydrocephalus to empower and support them to achieve their potential.</p> <p>The postholder(s), as part of the family support team, has a duty of care in creating a safe, effective and person centred service for all service users irrespective of age or disability and will be committed to ensure that they are safeguarded and protected from harm whilst engaged with any of its services.</p>
Location	The postholder(s) will be required to work from home and to attend group work or other events organised from time to time at the Dan Young Building, Dullatur Glasgow and at other event venues in the central belt. Glasgow, Edinburgh, Fife.
Organisational Position	<p style="text-align: center;"> Chief Executive ↓ Team Leads (East/West) ↓ Children & Young People's Worker </p>
Role of Family Support Services	<p>Family Support Services at SBH Scotland have the key aims of;</p> <ol style="list-style-type: none"> 1. Increasing awareness and understanding of Spina Bifida and Hydrocephalus across Scotland so that those affected are empowered and supported appropriately to achieve their potential 2. Offering support to families and adults affected by Spina Bifida and Hydrocephalus so that they are empowered to reach their potential <p>Family Support Services use a person-centred approach to tailor information and support appropriately according to individual need. SBH Scotland works in partnership with other agencies to provide information and support to those affected, from antenatal diagnosis throughout the lifespan.</p>
Duties and Responsibilities	<p><u>The CYPW will:</u></p> <ul style="list-style-type: none"> • Assist in the development and maintenance of a support programme which promotes independence, health and well-being & early intervention through both virtual and face to face and groupwork with children & young people. • Facilitate and encourage the personal and social development of all children & young people within the locality • Work collaboratively with the Family Support team to develop and enhance support to children & young people and young adults

	<ul style="list-style-type: none"> • Coordinate and facilitate groups according to needs, promoting independence, self management and peer support • Manage a small caseload of children and young people as agreed with Team Lead • Where necessary, support the team in providing additional cover for service users of all ages during staff leave or during other service pressures • Maintain confidential, accurate and up-to-date records • Establish and maintain effective communications and working relationships with partner agencies and colleagues to promote the wellbeing of service users. • Ensure the economic and efficient use of SBH Scotland resources. • Maintain & respect confidentiality of service users at all times. • Participate in regular supervision, evaluation and actively contribute to service improvement • Conduct all activities in accordance with policies and guidelines detailed in the Staff Handbook • Work in partnership with SBH Scotland staff to offer a holistic service to all users • Undertake any other duties commensurate with the role as discussed with Team Lead
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<p>Qualifications and Requirements</p>	<p><u>Essential</u></p> <ul style="list-style-type: none"> • minimum SVQ level 3/4 or equivalent level of relevant knowledge/experience. • Experience of working with children & young people with additional needs • Excellent interpersonal skills and ability to develop constructive working relationships with a wide range of service users, carers and partner agencies. • Experience of group work • Computer literate and able to use databases, social media & mobile technologies • Knowledge and understanding of Child and Adult Protection • Awareness of need for organisational Confidentiality of sensitive/personal data <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Knowledge and understanding of Spina Bifida and/or Hydrocephalus • Knowledge and understanding of partner agencies and support networks • A current full driving licence and use of a car. <p><u>Person specification</u></p> <ul style="list-style-type: none"> • Good communicator with children & young people • Resourceful and empathic, with a commitment to a person centred approach • A “can do” approach • Enthusiastic and willing to learn
<p>Decisions and Judgements</p>	<p><u>Children & Young People’s Worker</u></p> <p>The Postholder will be expected to be proactive, resourceful and willing to contribute to the team.</p> <p>In making day-to-day decisions priorities will be to deliver a quality support to service users tailored to their individual needs.</p> <p>The post will require some home and lone working.</p> <p>The postholder will participate fully in Appraisal, audit and supervision. Workload will be agreed and reviewed in consultation with the Team Lead.</p> <p>The postholder will contribute to team discussions to inform on-going development of services and gather evidence of unmet needs.</p> <p>Comply fully with SBH Scotland’s guidance and protocols in relation to disclosure and management of child protection (and vulnerable adults) concerns.</p> <p>Consult fully with users, and where appropriate with parents and carers about onward referral to other services and agencies.</p>

Commitment Required	Approx 20 hours available weekly. Daytime, Evening and weekend work will be available. The post may require travel throughout the central belt but predominantly either to the Dan Young Building or event locations in Glasgow and or Edinburgh/Fife. Hours could be fulfilled by one or more Children and Young People's Workers – dependent on availability
Support / Benefits	Zero hours contract £10.72 per hour (under review). In addition, travel costs will be reimbursed (mileage or actual cost of public transport). Flexible working hours are available dependent on business need.